



Top 10 Policies and Graduation Requirements to Remember

1. You need to clear every advisee before they are allowed to register
 - Having a conversation with advisees each semester ensures that the advisee has a clear understanding of the expectations and can make adjustments if necessary
2. Review the General Education Courses Grid with advisees
3. Students need to complete at least 124 units to graduate; some students will have to complete more depending on their program
4. A minimum grade point average of 2.0 for all courses taken at Westmont and a minimum grade point average of 2.0 for all courses taken for their major and minor
5. Advisees have to complete at least 60 units outside of the major
6. Students need to complete their application for degree (AFD) when they have 2 semesters remaining before graduation. The Student Records Office will review these to make sure the student is on track to graduate
7. Senior Residency requirement means that a student must complete their final year (two full-time semesters), or 32 of the last 40 units for the degree at Westmont or on a Westmont-approved off-campus program.
8. At least one-half of the upper-division major requirements taken at Westmont or on a Westmont-approved off-campus program.
9. Advisees should get a pre-approval from the Student Records Office to ensure transferability to meet Westmont's requirements if they want to take classes elsewhere
 - The Student Records Office has reviewed classes from community colleges, and that information is on the Student Records Office webpage
10. Transfer Students have some unique policies that apply to them
 - For each full year a transfer student attends Westmont, they must complete classes in the Biblical and Theological Canons **and** in the Introduction to the Christian Liberal Arts
 - For example-if a transfer student attends Westmont for 2 years, they will need to complete 2 classes in Biblical and Theological Canons **and** 2 classes in Introduction to the Christian Liberal Arts GE areas
 - For each full year a transfer student attends Westmont, they must complete that number of PE classes, including Fitness for Life
 - For example-if a transfer student attends Westmont for 2 years, they will need to enroll in Fitness for Life **and** 1 other PE class during their time at Westmont

Graduation Requirements

<https://www.westmont.edu/office-registrar/academic-policies-and-procedures/graduation-requirements>

- The SENIOR RESIDENCY REQUIREMENT may be satisfied in one of two ways:
 1. The final two semesters (minimum 12 units each term) prior to graduation must be taken at Westmont or in a Westmont program
 2. 32 of the last 40 units for the degree must be completed at Westmont (fall or spring semester or Mayterm) or a Westmont approved off-campus program.
- UNITS REQUIREMENTS
 - Minimum of 124 units.
 - To encourage academic breadth, sixty (60) of the total units must be taken outside the major department.
 - For all majors, required courses outside the major department may be counted in the 60.
 - For interdepartmental majors, courses taken outside the department of highest concentration may be counted.
 - The department is defined according to catalog prefix (PSY, BIO, etc.).
 - For cross-listed courses, units are counted according to the prefix under which the student registers for the course.
- GENERAL EDUCATION REQUIREMENTS
 - A Minimum grade of “D-” is required to satisfy all General Education Requirements.
 - Common Contexts courses must be taken at Westmont College or at an approved institution similar to those in the Christian College Consortium. For transfer students, the *Common Contexts* requirements are prorated at one course in each of the two subcategories for each full year of attendance at Westmont until either.
 - Although mathematics competency is no longer a GE requirement, students who do not have three years of high school mathematics, including Algebra II, or who have not satisfied the requirement by means of their SAT or ACT Math score must successfully complete (C-) a Westmont-approved mathematics course (College Algebra and above) at a community college or other institution of higher education. The units from this course will be transferable to Westmont. Until this requirement is met, students will not be allowed to enroll in any mathematics classes at Westmont.
- ACADEMIC MAJOR
 - The student must complete the academic major requirements outlined in the catalog that was in place at the time of their initial enrollment at Westmont, or an interdisciplinary major as approved by the Academic Senate; reapplicants may petition for catalog of current entry.
- GRADE POINT AVERAGE
 - A minimum 2.0 (C) grade point average for all courses taken at Westmont is required.
 - A minimum 2.0 (C) grade point average in all courses of the major (and minor if applicable) program is required.