



# WESTMONT

## MINUTES

Program Review Committee March 31, 2022

13:15 – 14:15

<b>Committee Member</b>	<b>Present</b>	<b>Absent</b>
Angela D'Amour	x	
Elizabeth Gardner	X	
Michelle Hughes	x	
Tim Loomer	X	
Tatiana Nazarenko	X	
Anna Aboud	X	
Diane Ziliotto	x	

**Meeting start: 13:15 pm**

### **1. Prayer**

Tatiana initiated the PRC meeting with a prayer to God for the safety of the people of Ukraine, and the strength of our institution in times of both strife and stride.

### **2. Minutes of February 17, 2022**

Minutes have been approved after multiple edits in both grammar and semantics.

### **3. Awards for six-year program reports**

The committee unanimously agreed to award the best six-year report award to the Department of Education/Liberal Studies. Congratulations to our Education colleagues!

#### **4. Annual report records and assignment updates.**

The following annual reports will receive the Certificate of Achievement:

- Philosophy
- Religious Studies
- Art
- Music

#### **5. Student Diversity Data Report - Tim Loomer**

The PRC would like to express their gratitude to our Director of Research, Planning, and Implementation and Assistant to the President for board relations, Tim Loomer. Loomer has been leading data collection and analysis for the PRC these last couple years and his work has been fundamental in our success.

Tim has requested faculty members to complete a survey in regard to their sentiments on student diversity data reports. We received 12 responses and require more by next PRC meeting (14 April 2022) to ensure any revisions to any PRC operations will benefit its participants and the institution as a whole.

#### **6. Other business**

We regret that this will be the last year that Anna and Elizabeth will be serving the PRC. Both Elizabeth and Anna have been instrumental in our process as a group and will surely be missed.

#### **Meeting adjourned**

At 14:15 pm

Submitted by Andrew Sulayao