

**MINUTES**  
**General Education Committee**  
**February 13, 2024**  
**3:30 p.m. - 5:00 p.m.**  
**Montecito Room**

**Members present:** David Hunter (Professor of Mathematics), Jana Mayfield Mullen (Director, Library & Information Services), Tatiana Nazarenko (Dean of Curriculum and Educational Effectiveness), Felicia Song (Professor of Sociology), Tara Sturges (Recording Secretary, Associate Registrar), Telford Work (Professor of Religious Studies)

**Absent:** Michelle Hardley (Registrar)

**I. Prayer – Felicia Song**

**II. The minutes from January 30, 2024**

The minutes from January 30, 2024, were unanimously approved.

**III. PSY-118 Memo**

After discussion of the PSY-118 memo, it was determined that a committee member will provide to the chair minor revisions to the memo. The committee unanimously approved for the chair to send the document to the associated faculty member after the minor revisions are inserted.

**IV. Pass/Fail in the PE Course Syllabi**

A committee member reviewed the course descriptions of current PEA offerings and discovered that most mention the option for taking the course as Pass/No Credit. However, it was also discovered that there are a couple of instances, particularly in syllabi, where other wording does not align with Westmont's academic PEA grading policy. Thus, the committee chair will contact the Kinesiology department co-chairs to ask that a soft contact be sent out to their faculty to review their course descriptions and syllabi to confirm that the wording of their grading policies aligns with Westmont policy and to remind them to verbally inform students in their courses of this grading option for those who may be unaware. Also, in instances where unique grading requirements are listed that differ from Westmont policy, a note should be added to inform students that a passing grade will fulfill the PEA GE requirement.

**V. IB Exams Review**

After discussion, the committee unanimously approved the Geography IB exam to fulfill the Thinking Globally requirement but not the Physical Science GE requirement. Also, the committee unanimously approved the Economics IB exam to fulfill the Understanding Society GE requirement but not the Thinking Globally GE requirement.

The IB exams to be reviewed at the next GE Committee meeting, scheduled for February 27, 2024, will be Global Politics, Language & Culture, and Social & Cultural Anthropology.

**VI. Serving Society Update**

The committee chair and other members provided updates from last week's Academic Senate meeting concerning the status of the Serving Society proposal. The current status of this proposal is that Academic Senate put together a body to revise the Serving Society proposal. Further updates will be forthcoming.

**VII. Other Business**

Respectfully submitted,

Tara Sturges